**Minutes of the one hundred and eighteen meeting of the Executive Committee of INTERLEGAL held on 27 October 2015 by telephone conference at 03.00 p.m. (CET)**

Present: Ádám Boóc – *President*

João Paulo Menezes Falcão – *Vice President*

Emmanuel Reveillaud - *Treasurer*

Steffen Lorscheider – *Secretary*

In attendance: John Ansbro

Colin Russell

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| *No.* | *Agenda Item* | *Action* |
| 1. | *APOLOGIES FOR ABSENCE*  None. |  |
| 2. | *APPROVAL OF THE LAST MINUTES*  The minutes of the last meeting were approved. | *Steffen* |
| 3. | *THE WEBSITE AND VIDEO*  Regarding the website and the video John referred to his latest Officer’s Report which had been sent out with the papers for the Bangkok meeting. |  |
| 4.  4.1  4.2  4.3  4.4 | *MARKETING*  *President’s Report* – The President’s Report had been sent out together with the agenda and papers for the Bangkok meeting. It was discussed that the points of the action plan mentioned there have been changed slightly in the meantime.  *Newsletters* – The November newsletter from the member firm in Denmark had been sent to John and would go out the following Monday. The December newsletter had not been sent to John so far and John would contact the Russian member.  *Marketing Committee* – John reported that the agenda for the Marketing Committee meeting in Bangkok would be circulated soon. The meeting of the Marketing Committee in Bangkok was scheduled for Friday from 11:30 a.m. to 1:00 p.m.  *Specialist Groups* – John had received confirmations from Jeremy and Miguel for their presentations in Bangkok. A confirmation from Ruud was still outstanding and João Paulo would follow up with this. | *John*  *John*  *João Paulo* |

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| 5. | *IBA CONFERENCE – VIENNA*  Colin informed the members of the Executive Committee about his attendance to and experience in the IBA conference in Vienna. He had managed to meet some members of the network including Emmanuel, Ramon, Eduardo and Gabriele and had stayed for a week. The USB flash drives had been used for marketing purposes and distributed to potential new members. It was discussed that this approach and personal bilateral meetings were more efficient and less expensive than one event where all potential candidates are invited together. Before the next IBA conference more potential candidates should be contacted in advance for a personal meeting. Colin had assembled some business cards from potential candidates he had met there and Colin would contact those firms and ask whether they are interested in becoming a member. | *Colin* |
| 6.  7. | *NEW MEMBERS*  John reported on the latest developments and correspondence with potential candidates and referred to his list which had been prepared to the Bangkok meeting.  *Egypt* - The firm from *Egypt* would not come to Bangkok although they had announced to come. The background for this would were other business appointments the representative of the Egypt firm had. But the firm would be still interested and intended to come to the Ney York meeting in 2016. Emmanuel had a new contact to another firm in Egypt he could contact and ask whether they are interested in a membership. It was agreed to wait and see whether the Egypt candidate will come to the New York meeting and otherwise the other firm should be contacted.  *India* - Another firm from India had contacted John and expressed its interest in becoming a member of the network. This was the firm which had already announced before the Lisbon meeting to come but then had not sent a representative to the meeting. Given the new candidate from India was coming to the Bangkok meeting John would contact the firm and inform them that another member had been found in the meantime.  *Angola* - João Paulo was still waiting for a response from the firm he had contacted in Angola and would follow this up.  *Japan* – John had not received any response from the firm in Japan. John would contact the firm again.  *Canada* – Steffen reported on the email from Frederic Letendre asking for an exchange of the Canadian member by a new firm formed by most of the partners of the old member firm with effect of 31 October/1 November 2015. Steffen pointed out that the Articles provide for a termination period of at least three months which had not been observed and a formal application of the new firm as well as a formal termination of the old firm would be required. It was agreed that Steffen should contact the Canadian member and ask for those documents so this issuet can be discussed and decided by the General Assembly in Bangkok.  *FINANCE*  There was nothing new to report. Reminders had been sent out. | *John*  *Emmanuel*  *John*  *João Paulo*  *John*  *Steffen*  *Emmanuel* |
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| 8. | *TENDERS*  There was nothing to report. |  |
| 9. | *EURAAUDIT*  There was nothing to report. |  |
| 10. | *INFRINGEMENT OF TRADEMARK*  This was ongoing. Adam would report in Bangkok on the development of this issue. | *Adam* |
| 11. | *MEETINGS IN BANGKOK*  There was nothing to report. The preparations for the Bangkok meeting had been finalised. | *Adam* |
| 12. | *UIA*  There was nothing to report. |  |
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| 13.  14.  15. | ARTICLES OF ASSOCIATION  Steffen had finalised the draft of an amended version of the Articles of Association. Only Jeremy had responded and this would be discussed in Bangkok.  LAWROPE  Adam had received another email from Lawrope. This issue was on the agenda for Bangkok and Adam would answer the email following the decision of the General Meeting.  *OTHER*  The Executive Committee Action Plan drafted by João Paulo was discussed and it was agreed that the members of the Executive Committee would send their comments to João Paulo by email in the next days. | *Steffen*  *Steffen*  *All* |
| 16. | *DATE OF NEXT MEETING*  The date of the next meeting was 26 November 2015 at 03.00 p.m. (CET).  Suggestions for the agenda should be circulated to the President at least 7 days before the meeting and copied to the Secretary. | *All* |

Steffen Lorscheider

30 October 2015