**Minutes of the one hundred and twenty four meeting of the Executive Committee of INTERLEGAL held on 07 June 2016 by telephone conference**

Present: Ádám Boóc – *President*

 João Paulo Menezes Falcão – *Vice President*

 Emmanuel Reveillaud - *Treasurer*

 Steffen Lorscheider – *Secretary*

In attendance: Colin Russell

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| *No.* | *Agenda Item* | *Action* |
| 1. | *APOLOGIES FOR ABSENCE*None. |  |
| 2. | *APPROVAL OF THE LAST MINUTES*The minutes of the last meeting were approved.  | *Steffen* |
| 3. | *THE WEBSITE* Colin informed the Executive Committee about the latest discussions and communications with Catch Global Marketing and in the Marketing Committee on the SEO project. Steffen recommended the Executive Committee to observe the development of the costs and expenses in connection with the SEO project since the approval of the General Assembly was based on the cost assumptions provided by Catch Global before the meeting in New York. João Paulo asked Colin to provide a standard format template for the newsletters and the logo to be used by the members on their website, letter paper, emails, etc. Colin would provide a template for the newsletters and explained that a template for the logo had already been available in the members’ section of the INTERLEGAL website. He would send to all members an email with this information. | *Colin**Colin* |
| 4.4.14.24.3 | *MARKETING**President’s Report* – There was nothing to report. *Newsletters* – The May newsletter was sent out and Nikos would do the June newsletter. *Specialist Groups* – There was nothing new to report.  | *Colin* |
| 5. | *IBA CONFERENCE – WASHINGTON*There was nothing new to report. Colin would follow up with this in July/August. | *Colin* |
| 6.7. | *NEW MEMBERS**Egypt* – Colin confirmed that the firm from Egypt had announced to attend the Barcelona meeting *Cyprus* – Three firms from Cyprus had been interested. In New York the members agreed that in this case each of them should be informed about this fact and asked if they would agree that several firms from Cyprus become a member simultaneously. Only one firm had responded so far. Colin would handle this and ask Nikos to contact the firm he recommended for a response to Colin’s request.*Turkey* – Colin had not received any response from the firm although this had been announced by the firm. In the meantime Sevi Firat from another firm called Firat & Izgi from Istanbul had contacted Steffen and was interested in becoming a member. Steffen would call them and answer their open questions regarding the network and membership. Nikos had provided details of another firm in Turkey which should be followed up if Firat & Izgi do not apply for membership in the next weeks.*Malta* – The CSB Group had not yet lodged an application and Colin would ask CSB to do so if they are still interested. *USA* – Shulman Rogers had not responded to Colin’s last emails and Colin would contact them again and ask whether they are going to applyt. *Tunisia* – Our member from Monaco had recommended some firms in north Africa and Colin had received a response from a firm in Tunisia. Colin would send the required information to this firm.*FINANCE AND ANNUAL FEE PAYMENT*João Paulo suggested to amend Article 3 Sub. 3 of the Articles of Association because this would provide that members who join the network e. g. in October of a year had to pay the full annual fee for a two months period. Steffen did not see any need for an amendment and clarified that the year Article 3 refers to would be the year from 1st May of a year to 30th April of the following year. João Paulo proposed to amend the Articles in a way that the annual fee is calculated on a *pro rata temporis basis* (365 days per year) starting exactly with the calendar day of the General Assembly where the member was elected. The majority of the Executive Board asked Steffen to prepare a draft for the amendment of the Articles of Association. | *Colin**Colin**Steffen**Colin**Colin**Colin**Steffen* |
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| 8. | *TENDERS*There was nothing to report. |  |
| 9*.* | *FICAC*Steffen referred to Article 4 of the Framework Partnership Agreement with FICAC and raised the question how to proceed with FICAC to implement the steps set out in the agreement. The members of the Executive Committee were in agreement that Adam and Steffen are designated as the two INTERLEGAL members of the Coordinating Committee pursuant to Article 4 of the Framework Partnership Agreement. Steffen would contact Adam in the next days and follow up with this. | *Adam,**Steffen* |
| 10. | *INFRINGEMENT OF TRADEMARK*This had been discussed in detail in New York and there was nothing new to report. Adam would keep the Executive Committee informed. | *Adam* |
| 11. | *MEETING IN BARCELONA*The draft schedule of the Barcelona meeting was discussed and the members of the Executive Committee agreed that Albert Sant i Pont should be asked to provide more details about the program and the main events when those are available. Steffen would ask Albert Sant I Pont for that. João Paulo emphazised that he would suggest to keep more control of the main events in Barcelona and the budget items to avoid any costs unexpected by the members. This was discussed. | *Steffen* |
| 12. | *UIA*Steffen had received two invitations to the next round-table meetings of UIA in Monaco and Korea. He would send the invitations to the members and ask if someone would be interested in attending the meetings there.  | *Steffen* |
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| 13.14. | *EURAAUDIT* Adam reported on his participation in the EuraAudit Eastern Europe meeting in Bucharest. The EuraAudit member Marius Rimboaca from Bucharest had expressed his interest in joining the INTERLEGAL network and announced to lodge an application and attend the Barcelona meeting. Colin would follow up with this.*OTHER*Anastasia Gavrilova had contacted Steffen and informed him about the plans of the member from Russia to organise a so-called Moscow Tax Forum in the name of INTERLEGAL and Freytak & Sons in Moscow in September 2016. Steffen would call Anastasia to receive more information about the plans and inform the Executive Committee afterwards.Adam and Steffen had confirmed Fernando Treviño Núnez that the details of a possible cooperation of INTERLEGAL with the Santander bank could be discussed together with Roberto Garcia-Borbolla Palazuelos as representative of the bank on short call. Fernando had announced to provide Steffen with proposals when he had received those from Roberto Garcia-Borbolla Palazuelos.Frédéric Letendre from YULEX had sent a draft schedule of the meeting in Montreal from 11th to 13th May 2017 to Colin. The Executive Committee appreciated the early information. Colin would answer Frédéric and ask for more details about the main events and the budget related issues. | *Colin**Steffen**Adam, Steffen**Colin* |

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| 15. | *DATE OF NEXT MEETING*The date of the next meeting was 07 July 2016 at 02:30 p.m. (CET).Suggestions for the agenda should be circulated to the President at least 7 days before the meeting and copied to the Secretary.Steffen Lorscheider15 June 2016 | *All* |