



Interlegal

Wherever your business takes you.

Membership Application

The Interlegal network continues to grow and welcomes new members.

Application forms to become an Interlegal member **should be sent to the Secretary**, Steffen Lorscheider at steffen.lorscheider@spieker-jaeger.de for consideration at the General Assembly.

You will be invited to an Assembly meeting where your application will be considered, meet the members and see how Interlegal works. There will also be the opportunity to make a short presentation about your firm.

Membership applications are considered at the General Assembly meetings which are held twice per year. Applications need to be circulated 28 days prior to the Assembly meeting at which it will be considered.

Membership fees are set by Interlegal's General Assembly according to the Articles of Association. There is currently a joining fee of 600 Euros and an annual membership fee of 1450 Euros.

Please complete this form by either printing the PDF and completing by hand, or use Adobe Acrobat Reader to complete digitally.

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General Information

Firm name:	<input type="text"/>
Address:	<input type="text"/>
	<input type="text"/>
City:	<input type="text"/>
State:	<input type="text"/>
Zip:	<input type="text"/>
Country:	<input type="text"/>
Telephone:	<input type="text"/>
Fax:	<input type="text"/>
Email:	<input type="text"/>
Website:	<input type="text"/>
Year the firm was formed:	<input type="text"/>
Number of locations:	<input type="text"/>

Addresses of other locations:

Address 2:	<input type="text"/>
	<input type="text"/>
City:	<input type="text"/>
State:	<input type="text"/>
Zip:	<input type="text"/>
Country:	<input type="text"/>
Address 3:	<input type="text"/>
	<input type="text"/>
City:	<input type="text"/>
State:	<input type="text"/>
Zip:	<input type="text"/>
Country:	<input type="text"/>

Please complete the following if applicable in your jurisdiction

What is the firm's Martindale-Hubbell rating?

Is the firm in the Bar Register?

Yes No

Breakdown of Firm

(Numbers in each category)

Partners-Owners:	<input type="text"/>
Associates:	<input type="text"/>
Of Counsel:	<input type="text"/>
Total Practicing Attorneys:	<input type="text"/>
Paralegals:	<input type="text"/>
Investigators:	<input type="text"/>
Admin/Secretarial Staff:	<input type="text"/>
Total Attorneys and Staff:	<input type="text"/>

Range of Billing Rates

(Per Hour – in Euro, please)

Partners-Owners:	€ <input type="text"/>	to	€ <input type="text"/>
Associates:	€ <input type="text"/>	to	€ <input type="text"/>
Paralegals:	€ <input type="text"/>	to	€ <input type="text"/>
Other	<input type="text"/>	€ <input type="text"/>	to € <input type="text"/>

Does the firm have an in-house billing system?

Yes No



Areas of Practice

Please describe the firm's practice mix by indicating the percentage each area represents. Leave the line blank if your firm does not practice in an area. Percentages should add up to 100.

Administrative Law	<input type="text"/>	Industrial Revenue Bond Financing	<input type="text"/>
Advertising & Media	<input type="text"/>	Insurance Law	<input type="text"/>
Antitrust	<input type="text"/>	Insurance Defense Litigation	<input type="text"/>
Banking & Financial Institutions	<input type="text"/>	Intellectual Property	<input type="text"/>
Bankruptcy & Business Reorganization	<input type="text"/>	International Business Law	<input type="text"/>
Business Litigation	<input type="text"/>	Lobbying	<input type="text"/>
Business Ownership Succession	<input type="text"/>	Maritime Law	<input type="text"/>
Computers & Technology Law	<input type="text"/>	Mergers & Acquisitions	<input type="text"/>
Construction Law	<input type="text"/>	Pensions & Profit Sharing	<input type="text"/>
Corporate & Commercial Law	<input type="text"/>	Personal Injury	<input type="text"/>
Criminal Law	<input type="text"/>	Products Liability (Defense)	<input type="text"/>
Customs & International Trade	<input type="text"/>	Products Liability (Plaintiff)	<input type="text"/>
Employment & Labor Law	<input type="text"/>	Real Estate	<input type="text"/>
Employee Benefits & ESOPs	<input type="text"/>	Securities	<input type="text"/>
Entertainment Law	<input type="text"/>	Sports Law	<input type="text"/>
Environmental & Natural Resources	<input type="text"/>	Taxation	<input type="text"/>
Estate Planning, Trusts & Probate	<input type="text"/>	Transport Law	<input type="text"/>
Family Law	<input type="text"/>	Utilities	<input type="text"/>
Franchising	<input type="text"/>	Other: <input type="text"/>	<input type="text"/>
Health Law	<input type="text"/>	Other: <input type="text"/>	<input type="text"/>
Immigration & Nationality Law	<input type="text"/>	Other: <input type="text"/>	<input type="text"/>

In what areas of practice does the firm have a strong regional or national reputation?

Professional Liability Insurance

Is it customary in your country for law firms to have Professional Liability Insurance?

Yes No

If so, does your firm have Professional Liability Insurance?

Yes No

If yes, who is the firm's professional liability insurer?

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Disciplinary Action

Please describe any disciplinary action or sanctions against your firm or a member of your firm during the past five (5) years. (Attach additional sheets if necessary.)

Language Capabilities

Please list language capabilities of the firm:

Network Affiliations

List any network affiliations your firm has: (excluding bar associations, educational associations and philanthropic associations)

Alternative Dispute Resolution

Please describe the firm's activities and training in ADR:

Firm's Technology Systems

Describe your firm's information and communications capabilities:

Do your attorneys all have email addresses?

Yes No

Does your firm have a Website?

Yes No

Website:

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Attorney Listing

Attach a **complete** list of all attorneys in the firm by name as they are to be listed in the online directory. Please include appropriate titles for each (Mr., Ms. or Dr.), each person's role in the firm (partner, associate, managing partner, of counsel, etc.) and individual email addresses.

Interlegal Contacts

Who should Interlegal list as the Member Contact?

(Must be a practicing full-time lawyer)

Who should Interlegal list as the Alternate Contact?

(Must be a practicing full-time lawyer)

Who is the firm's Managing Partner?

Who is the firm's Administrator/Office Manager?

Who is the firm's Marketing Director?

(Must be non-lawyer)

Who is the firm's Computer Network or Information Systems Manager?

To whom should Interlegal address invoices for payment?
(Name and Title)

Special Interests

Does the firm have special interests in any of the following? If so, please list any attorneys who are interested and might wish to be involved in any initiative relating to them.

Construction

Litigation

Corporate & Business Law

Products Liability

Creditor's Rights & Bankruptcy

Real Estate

Environmental

Tax

Health Law

Technology

Intellectual Property

Other (please specify interest and attorneys interested)

Labor & Employment

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Firm Description

A description of the firm's services is printed in the online directory of Interlegal's website. The goal of the description is to highlight qualities or services that are unique and/or exceptional at the firm.

Online Directory (For examples of firm descriptions, refer to: www.interlegal.net)

Please also attach a short listing of representative clients.

Does the firm have a brochure? If yes, please attach a copy with this application.

Yes No e-Brochure

Quality

Please specify (on a separate page if necessary) what process/systems the Firm uses to ensure its legal services are subject to quality control.

Please specify whether the firm is examined externally on issues of quality, giving details of any standard held.

Please specify if the firm is audited by any of its clients, giving details of the process (but not the clients).

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Branch Offices

One of the most significant strengths of membership in Interlegal is the organization-wide breadth and depth of legal services. With this in mind, it is the desire of the organization to ensure that, wherever possible, all lawyers and locations of member offices be listed and displayed in some form in all Interlegal marketing materials and on the Interlegal Website. Therefore, the underlying assumption is that all prospective members will include all lawyers and all offices of the firm. The exception to this would be in the case in which a firm has offices in markets in which there would be competition with an existing Interlegal full-service member. Lawyers in these 'competing' branch offices will not be allowed inclusion in the firm's Interlegal membership and will therefore be excluded from any Interlegal listings, marketing materials or meetings and will not be included in the calculation of the firm's dues. The competing offices may be listed on the firm's individual Website but will not be listed in any form on the Interlegal website.

Declaration

The information contained in this application is truthful, complete and has been reviewed and approved by our partnership.



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